

ALASKA TRAILS

POLICY STATEMENT ON PER DIEM

The Executive Committee will decide travel and per diem payments to individual board members on an individual and per event basis. The decision will be made on the basis of the distance necessary to travel and the accommodations required at the destination. The traveler will apply to the Executive Committee for approval of expenses prior to travel. Registration fees will be paid upon request by the board member. Upon the completion of the travel, the board member will submit to the Executive Committee receipts for all expenses claimed.