

Date: 8 March 2011
Time: Noon — 1 pm
Toll-free Number: Skype Teleconference
Pass code: n/a



AGENDA

Alaska Trails Board Meeting

1. Call to Order: 12:12pm

Attendance: Geoffrey Orth,-President, Jack Mosby-VP, Malcolm McEwen – Treasurer, Jillian Morrissey – Secretary, George Schaaf – Member (Jack - Proxy)

Absent:

Staff: Erin McLarnon-absent

2. Changes to the Agenda

Malcom moved, Jack seconded. Approved or not.
Item J afer spring board retreat – Project Proposals (Jillian)
Trail Rondy – update (Jack)

3. Approval of the Consent Agenda:

- a. Approval of the February meeting minutes
- b. Approval of the February Treasurer’s Report

Jack moved, Malcolm seconded. Approved.

4. Board Action Items

- a. None.

5. Board Discussion Items:

- a. Membership Report - 12-31-2010: 75 total -- 4 agencies, 1 businesses, 57 families/individuals (4 lifetime, 0 student, 0 comped), and 13 trail organizations (10 recip).
- b. Project Updates –
 1. Trails Rondy Update – (Jack) we have 7 people registered so far. Bill has 92% of speakers confirmed. On Thursday go check the site and look for WiFi at Alaska Job Corps. NPS is doing outreach and publicity.
- c. QuickBooks Online – Geoff, Jack, Erin & Malcolm
Using a hybrid of Quicken and Quickbooks. Malcolm using for Payroll with little issues – some numbers are different. Jack is starting to play with it – learning how to do registrations for Trail Rondy. Geoff saying that this online system its better to have one person. Keep transaction reports but, have one person dedicated – less mistakes.
- d. Instruction/Construction Partnerships – Erin
Denali State Parks in May, Fairbanks for State Parks in May, YCC-Talkeetna in June.
- e. Policies & Procedures – Geoff

Trying to streamline and taking out many of the daily operations from bylaws and should go into a Policy & Procedure Handbook. This separation is good to see 'how the organization runs' and 'our daily operations'

- f. Project List – Geoff & Erin
Nothing new. Will be intstated.
- g. Board Membership – Geoff
Line of succession. No word from Scott Lapine. Use Trail Rondy.
- h. Foracker membership – Jack
\$250/year to be member. We have reached the threshold. Benefits outweighs the costs.
- i. Spring Board Retreat – Jillian
Schedule something for Saturday night for AK Trails meeting. Open House for Board Meeting.
- j. Proj Proposals -
- k. Additional non profits wanting to borrow AK Trails Mobile Tool Trailer – Trail clean-up day a group out of Fort Wainwright
- l. Chickaloon- they filed for non-profit status for Trails Rondy registration but may need to switched to Agency..

6. Executive Director's Report (sent separately)

Erin mushing on the Serum Run!

7. Trail News:

- a. Section 36 on Anchorage Hillside - Jack
- b.

8. Adjournment: Jillian moved, George seconded. Adjourned at 1:02 pm

Attachments:

Treasurer's Report – Balance Sheet & Cash Flow Statements
February Meeting minutes
Project List
Board Commitment Letter

Action Items:

- 1. Reminder: Next meeting — 11 April, Noon to 1 pm.
- 2.
- 3.