

# ALASKA TRAILS

## TELECONFERENCE MINUTES

### Alaska Trails Board Meeting

September 9, 2008

#### 1. Call to Order: at 12:08 PM.

Attendance: Malcom McEwen, Dan Chagnon, Jack Campbell, Jillian Morrissey, Geoff Orth(proxy Wayne Biessel), and Jack Mosby(proxy Blain Anderson)

#### 2. Changes to the Agenda - None

Jack M moved, Malcom seconded, Approved.

#### 3. Approval of the Consent Agenda:

- a. Approval of the August 2008 Monthly meeting minutes
- b. Approval of the August Treasurer's Report

Dan moved, Jack M seconded, Approved

#### 4. Board Action Items - None

#### 5. Board Discussion Items:

- a. Upcoming Training - Jillian - One scheduled for early October with Valdez Parks and Rec. Another Oct. 30 with Mike Shields doing a sustainable trails presentation at the State Parks conference. Fishing for something in Nome later in the year.
- b. Membership Report - In progress, over 100 people. Ahead of last year.
- c. Project Updates -
  1. Eska Falls OHV Layout\_ - Jack M. - Prescription and final layout is almost done.
  2. Hillside Singletrack - Jillian - AT has been supervising work crew. Jillian will be providing assistance to the student conservation crew that will be coming on. They will be working on it for three weeks into October.
  3. Sanctuary Trail - Jillian -Will be finishing about 3000' to be completed Sept. 30. Will be an ADA trail. Wheel chair access is not yet available.
  4. Alpenglow to Hunter Pass - Jack M. - Trail layout for 3.2 miles. Bills submitted for payment to State Parks.

#### 6. Executive Director's Report - Attached.

#### 7. Trail News (from Attendees):

- a. Jack C. - MSTC has launched its Brushcutter project with the Bobcat by sending out an email to a contact list. Got a nibble from the Kachemak Bay Nordic Ski Club. We have finished two trails locally, Morgan Horse Trail and Knob Lake Trail in Taneeta Pass. Still having problems getting cooperation from the Borough. MSTC has rescheduled Bumpus Equestrian Trail for Sept 27 and sent a letter to the Borough requesting assistance.
- b. Dan - Work party scheduled on Skyline Ridge trail next Wednesday.
- c. Jillian - National public lands Day - We are partnered up with NPS and Anchorage P & R on the Hillside project.
- d. Logo for trailers - Put them in a heated garage somewhere if it is below zero outside.

- e. Geoff - Board retreat - maybe in November?
- f. Strategic Plan - Malcom to review.

**8. Adjournment:** Wayne moved, Blain second, Adjourned at 12:34 PM.

Prepared By:

Jack Campbell, Secretary

***Attachments:***

Executive Summary  
Treasurer's Report

***Action Items:***

1. Reminder: Next meeting—Oct 14th, 2008, Noon to 1 PM.
2. Malcom to review strategic plan.

## **Executive Director Summer Update**

**9 September 2008**

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### **Alpenglow – Rendezvous Peak Trail Condition and Recommendation**

This was a short-term project started & ended in mid-August. My goal was to assist Chugach State Park and Alpenglow ski area perform a detailed trail condition and recommendation report for Chugach State Park / Alpenglow.

Hours: 14

Earned: \$1050.00

Status: Completed, invoice sent, waiting for payment

### **The Nature Conservancy – Gustavus**

This was a one-week project from August 18-22. I went to Gustavus to provide technical assistance to the Nature Conservancy by helping design a short trail on one of their preserves in the Gustavus Forelands.

Hours: 34

Earned: \$2700 and reimbursed \$513.50 for R/T ticket ANC-GUS

Status: Completed, invoice sent, waiting for payment

### **McDowell Sanctuary**

Long-term project begun by Jack M. and Blain in 2006. This year's priority was to highlight the trail for National Trails Day, provide additional volunteer days and get the initial 3,300+ foot loop cut and graveled. Christine Byl was hired as an independent contractor by Alaska Trails to help complete this. The loop is 2/3 complete with D-1 gravel foundation down and cap ready to be laid by the end of September.

Hours: 171 (JM), ~140 (CB), 200 (Volunteers)

Earned: ~\$12,825.00

Status: Loop to be completed by September 30 – project put to bed until spring 2009

### **Singletrack Advocates – Hillside**

This project tread work began 7/15. I provided trail corridor removal assistance to the Sweco operators for the first week. After that, I transitioned into my role as the Municipality of Anchorage's Youth Employment in Parks (YEP!) crew supervisor. I trained and oversaw their work for 2 weeks. Now, I am preparing for the 5-person SCA crew that will be arriving 9/14. I am their project liaison and will serve a similar role to this crew as I did for YEP!

Hours: 78

Earned: \$5475.00 with about another \$1K to come

Status: After the SCA crew is done on 10/4, my commitment to this project is complete

### **2009 Statewide Trails Conference**

I am co-chair with Heather Rice of RTCA on this project. I am organizing a steering committee, preparing the budget for the conference, facilitating meetings, coordinating with ARPA and looking for funding to hire an Alaska Trails Conference Coordinator from October – May..

Hours: ~15

Earned: \$0

Status: Ongoing, first Steering Committee teleconference is 9/09

### **Advanced Modules/Trainings**

After this Spring's 6 trainings, the Advanced Modules project took a rest. I am now beginning to find this autumn's trainings. There is one set on Thursday, October 30<sup>th</sup> during the State Park's conference. Alaska Trails is also co-sponsoring a training in Valdez at the end of Sept./early Oct. I am looking into the possibilities of Nome training for November. Christine Byl, independent contractor, was hired also to do editing, proofing, layout and formatting of all the modules.

Hours: 160+

Earned: When complete \$37,000+K

Status: This grant will be wrapped up by December 15. I will be focusing on trainings in September & November. Christine's work will be done by early December.

### **Fundraising**

Rasmuson grant is still under review with a 90-day notification deadline. Also, I have been invited on a 12-person donor/director Prince William Sound tour. I will be traveling September 18-20 with other directors of non-profits and with potential donors.

**AK Trails - Balance Sheet - As of 08/31/08**

As of 08/31/08

09/08/08

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Account	03/31/08 Balance	06/30/08 Balance	08/31/08 Balance
<b>ASSETS</b>			
<b>Cash and Bank Accounts</b>			
AK USA Checking	12,812	12,611	14,762
AKUSA MnyMrkt	0	19,102	14,593
AK USA Savings	2,862	5,261	15,261
Long-Term Savings 5/08	1,150	0	0
REI Grant 8/07	5,220	5,307	5,307
RST BLM OHV Proj 6/07	0	0	0
RST Organizational Endowment 5/10	4,520	4,570	4,604
RST SngltrckAdvcts	5,119	5,119	5,219
RST Trail Endowment 5/08	1,227	0	0
Cash on Hand	0	0	0
PayPal	67	0	2,495
<b>TOTAL Cash and Bank Accounts</b>	<b>32,978</b>	<b>51,970</b>	<b>62,240</b>
<b>Other Assets</b>			
AgencySrvcs	0	0	0
Accounts Receivable	0	0	0
Property, Miscellaneous	0	0	0
Property, Tools	0	0	0
<b>TOTAL Other Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>32,978</b>	<b>51,970</b>	<b>62,240</b>
<b>LIABILITIES</b>			
<b>Other Liabilities</b>			
Singletrack Advocates	13,421	19,076	25,506
Payroll - Federal	0	0	0
Payroll - State	247	265	442
Reimbursables	0	0	0
<b>TOTAL Other Liabilities</b>	<b>13,667</b>	<b>19,341</b>	<b>25,948</b>
<b>TOTAL LIABILITIES</b>	<b>13,667</b>	<b>19,341</b>	<b>25,948</b>
<b>OVERALL TOTAL</b>	<b>19,310</b>	<b>32,629</b>	<b>36,292</b>