

Date: June 12, 2007
Time: Noon — 1 pm
Toll-free Number: 1.866.816.7514
Passocode: 982408#



TELECONFERENCE BOARD MEETING MINUTES
Alaska Trails Board Meeting
June 12, 2007

1. Call to Order: 12:05 PM

Attendance: Wayne Biessel, Jack Campbell, Geoff Orth, Blaine Anderson, Dan Chagnon(proxy for Lindsay Winkler), Jack Mosby, Bob Gorman
Lena Krutikov, NorthStar Borough

2. Changes to the Agenda Add 5. D, & E. Dan moved, Jack M seconded, Changes approved.

3. Approval of the Consent Agenda:

- a. Approval of the May 8, 2007 Monthly meeting minutes
- b. Approval of the May Treasurer's Report
- c. Co-Chair's Executive Summary for June - deleted

Blaine moved, Dan Seconded, Consent Agenda Approved.

4. Board Action Items

- a. Approve 2007 Elections Ballot
 1. Erin Whipple – Kodiak,
 2. Ken Pendleton – Anchorage

Jack M moved, Dan seconded, Approved.

5. Board Discussion Items:

- a. **Performance Metrics for the Organization** —At the annual meeting, the Foraker Group recommended adding “performance metrics” to our Strategic Plan, e.g. metrics (numbers) that illustrate we are meeting our organization's goals. An example of these metrics would be 400 volunteer hours each year (we have already exceeded this by approx. 400 hours). Another example would be 60 individuals trained in the basic sustainable trails course. I would like the board to spend 15 minutes identifying areas to contain metrics and individual metrics if possible. We should tie this metrics to our strategic plan goals. We need to develop a list of items for “metrics”. Geoff moved to table until the next meeting. Jack M. Seconded. Approved.

- b. **Whether Travel funds should be allocated for Board members**, e.g. to attend annual meetings or the Alaska Trails Conference. Jack C to draft policy statement.
 - c. **Foraker Sessions**--Annual stipend for board members to attend trainings, e.g. \$50 for first year board members and \$25 each year thereafter. Geoff moved to table until the next meeting. Dan seconded. Passed.
 - d. **Board Commitment Letter** – Ditto above.
 - e. **Status of report for ATV Safety Committee** – Bob Gorman – Training to be done at Copper Center in the Parks Admin Building next Thursday. Will be based on the Utah program. PSA's are being developed for radio and TV announcements.
6. **Trail News:** - Alaska Youth Employment Program is building trails. 21 youth are involved at University Lake area. Fairbanks has authorized a full time trail coordinator position. James King was appointed as Director, State Parks and Recreation. Plans are for the Trails Section to be expanded. We had 30 people working on a signing program in Anchorage. Some brushing work was done at Russian Jack in Anchorage. Matsu Trails Council had 2 workdays on June 2 and 3. On June 2, National Trails Day, they gravel surfaced ½ mile of the Plumley-Maude Trail near Butte. On June 3, they maintained the Bumpus Trail in Wasilla. 20 people showed up on the Brown Bear Loop with the Single Track Advocates.
7. **Membership Update:**
As of June 4, we have 91 total - 5 agencies, 3 businesses, 14 families, 58 individuals (2 lifetime, 2 comped), and 11 trail organizations (5 recip).
8. **Adjournment:** Geoff moved, Blain seconded Adjourned at 12:49 PM.

Prepared By

Jack Campbell, Secretary

Attachments:

1. Board Commitment Letters

Action Items:

1. Reminder: Next meeting—July 10th, 2007, Noon to 1 PM
2. Jack Campbell to mail out Election Ballot
3. Jack Campbell to draft policy statement on per diem.



XXAddressXXX
XXAddressXXX

XX DateXXX

Dear XXX,

Thank you for agreeing to serve on the Alaska Trails Board of Directors. As I am sure you know, our mission is to enhance the Alaska trail experience by supporting sustainable, world-renowned trails through advocacy and educating. Our vision of the future is to ensure that Alaska has the best trails in the world.

To achieve this mission, Alaska Trails has the following expectations of board members:

Attendance policy: Our meetings are the second Tuesday of every month, at 12:00 PM. You may participate by teleconference. If you cannot attend, you are required to identify a proxy to represent your vote.

Please note in the Alaska Trails by-laws, it is stated “Any member of the Board who has not attended or sent a proxy to two consecutive board meetings shall be disqualified from board membership. For purposes of this section a board member who has attempted to participate in a meeting by conference call but was not able to participate because of the inability of the conferees to make the connection shall be considered as an excused absence.”

Time commitment: Board membership requires approximately 6 hours per month of time, at a minimum. This includes preparation and meetings.

Financial expectations: Board members are expected to donate an amount that is significant and meaningful.

Committee: You have agreed to serve on the XXX committee. The current chair of this committee is XXX

Foraker Training: Board members are asked to attend two training sessions within their first year of service, and one session per year thereafter. Training season fees will be reimbursed by Alaska Trails.

Term Length: Your term length is 3 years, expiring in XXDateXXX.

To help with the orientation process and to welcome you, Geoffrey Orth and Lindsay Winkler will be assisting you with this process. Please contact either of us so we can discuss the opportunities that we share as Alaska Trails Board Members.

Please sign the enclosed two copies, keep one and send the other in. In addition, we ask that you sign and amend as necessary the enclosed job description for your position. Should you have any questions about being able to fulfill your duties, please call either of us at 479-0014 or 299-2405.

Welcome aboard! We look forward to working with you to enhance the Alaska trail experience by supporting sustainable, world-renowned trails through funding, facilitating, and educating.

Signed _____

Board Candidate

Date

Signed

Geoffrey Orth, Board Co-President

Date

Lindsay Winkler, Board Co-President

Date

Please return the signed statement to

P.O. Box 140264
Anchorage, Alaska 99514-0264