

Alaska Trails Board Meeting Teleconference Minutes  
February 13, 2007

**1. Call to Order: 12:04 PM**

Attendance: Jack Mosby, Jack Campbell, Blain Anderson, Geoff Orth(proxy for Wayne Biessel), Bob Gorman, Lindsay Winkler, Jim Vorderstrasse Dan Chagnon.

**2. Changes to the agenda: New Business, D, Add Projects**

**3. Reading and approval January 9<sup>th</sup>, 2007 Monthly Meeting minutes** - Change Peter Wikoff. Change Blaine to Blain. Change Bonnie to Bonnie. OB, 5A, Tom??? To "Birch Trails Adventures". NB - Change to 6., etc. Minutes approved as corrected.

**4. Treasurer's Report:** Geoff, available on request. Should be in your email. Geoff to make recommendation on CD's next month.

**5. Old Business**

A. Elections—Blain - Has put together an elections letter requesting names for the ballot. Annual meeting to be held sometime in April.

B. Policy Statement on Pass-Thru: Blain/Jack: Geoff – Interest would be difficult to handle financially. Decision was to keep it. Will also help groups spend the money as soon as possible. Blaine moved, Geoff seconded to amend the policy. New policy attached.

C. List of Trails Groups Across the State: Jack M. - Has been sent to Bonnie for loading onto the web site.

D. Alaska Trails Projects:

From now on, we'll try and put project summaries into the Executive Summary. Only projects requiring board action will be on the list.

1. Alaska Trails Curriculum

- a. Negotiations with Birch Trails Adventures (confirm email vote). Jack M moved, Geoff seconded to terminate our agreement with Birch Trails Adventures. Approved.
- b. Quick updates from Wayne and Blain regarding progress on modules

2. Eska Creek RFP—Jack/Blain - We will be awarded the contract for the Eska Creek Project. Blain moved, Dan seconded to approve the RFP for this project. Approved.

**6. New Business**

A. 2007 Annual Meeting—Blain - The meeting will not be tied to the Valdez conference.

B. Executive Director Hiring Process: Lindsay

Need to form an ad-hoc committee for the hiring process. Will need full board participation to identify important knowledge, skills and abilities for an ED. Please come to the meeting with your top five abilities you would like the candidate to possess (I am intentionally attempting to keep the rest of the meeting short so we can spend the majority of our time on this!) Lindsay formed a committee of the board to overview the hiring process. Lindsay requested that the board come up with a list of five abilities that the hiring committee should consider.

C. Membership Drive: Lindsay

Please provide Lindsay with five names and contact information of individuals/businesses/or groups in your community that you believe would become members of Alaska Trails. Request the same from the membership. Lindsay to mail out annual renewal letters to the membership.

D. Projects: Jack/all

Hatcher Pass Trail Projects

Borough has approached us in taking over the project management of \$10-15,000. Project consists of three trails. Additional information to be provided.

The Greatland Trust agreement will be sent out for review.

Training classes are to be provided in SE in late April or early May probably in Sitka.

The Introduction to Sustainable Trails will be sent out also.

**6. Trail News**

Anchorage Trail Coalition is have a meeting at Russian Jack on March 1 at 6:30 PM. Will be a scoping meeting to figure out where they are going.

Fairbanks Northstar Borough is having the second public meeting on the Tanana Lakes Project.

Fairbanks Northstar Borough is planning to launch a project to field locate all the trails in the Northstar Borough Comprehensive Plan. Contact Dan Chagnon for more information.

Alaska Trails Initiative Grants are available.

**7. Adjournment:** - Geoff moved, Dan seconded, meeting adjourned 1:08 PM.

Prepared by:

Jack Campbell  
Secretary

**Reminder:** Next Meeting Tuesday, March 13, Noon - 1:00P

Action Items:

- A. Geoff to make recommendations on CD's at the next meeting.
- B. Lindsay to mail out membership renewal letters.
- C. Board to provide 5 qualities for the ED to Lindsay by Friday.
- D. Board to provide at least 5 possible candidates for membership.