

DRAFT Agenda
Alaska Trails Board Meeting
December 12 2006

1. Call to Order: 12:04 AM

Attendance: Jack Campbell, Tom Hamill, Lisa Holzapfel(AT), Wayne Biessel, Dan Chagnon, Jack Mosby, Lindsay Winkler(proxy for Geoff Orth),

2. Changes to the agenda: New Business: Listing of Trail Groups, Donor Bill of Rights, Doris Duke Conservation Fellowships

3. Reading and approval November 14, 2006 Monthly Meeting minutes: Old Business, 5A Change "she" to Julian Morrisey. Minutes approved as corrected.

4. Treasurer's Report: We have about \$2500 more than last month. Details are not available.

5. Old Business

A. Update on Trails Training Curriculum: Jack M. - Preliminary draft on trails being worked on. Jack C. moved to allow Jack M. \$100 max to transfer the draft material to MS Word. Wayne seconded. Approved by the Board.

B. Credit Card Acceptance on Website: Geoff - Bonnie to produce a web page to accommodate this.

C. Project Coordinator position update: Tom - to send the contract for the position to Lindsay. Fax is 235-2364. Lindsay to email phone number to Tom for discussion.

D. Great Land Trust Wetland Sanctuary Project: Jack M. - Contract is being assembled by GLT. Lindsay to email coordinator position contract to Jack M.

E. IMBA Work party: Lisa - We will not be hosting an IMBA party this year.

F. Gold Rush International Trails Working Group--Lisa - No Changes. Cassie Thomas working on the application for cost share due Jan. 6.

G. Policy statement on pass-thru monies—Blain/Jack: - Jack M. moved to accept the policy statement as written. Dan seconded. Motion tabled until the next meeting. Jack C. to revise statement. Check with Cook Inlet Tribal Council. Policy statements should be numbered and dated. Secretary to handle the numbering and dating as the policies may be developed by the Board. Lindsay will forward previous policy statements to Jack C.

5. New Business

A. List of Trails Groups: Jack M. working on list of Trails Groups. Will be posted to web page and sent out for review. Lisa will provide Jack M. with some club ties she has.

B. Policy Statement on Donors Bill of Rights - Jack M. - Jack M. moved to include this on our web page. This statement comes from charitynavigator.org. Wayne seconded. Approved by the Board.

C. Doris Duke Conservation Fellowship - Jack M. - Jack M. will forward to Tom Hamill to look at it. This Fellowship involves getting a summer intern to work for a non-profit entity. We would have to provide office space. Application due by Dec. 20th. Tom Hamill will prepare it. Lisa said that the NPS could provide office space.

6. Trail News

Easements - Easements depend on the requirements of the local landowner. We could develop a list of these for the web site so people could have access. There is no cookbook method. Matsu Borough has a flow chart which demonstrates their process. Alaska Trails should support the funding by ORTAB for the trail position.

Friends of Palmer Hay Flats - Rehabilitated 400 feet of trail with the assistance of the Eagle Scouts.

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7. Adjournment: - Jack M. moved, Wayne seconded. Meeting adjourned at 1:02 PM.

Prepared by:

Jack Campbell, Secretary

Reminder: Next Meeting Tuesday, January 9th, Noon - 1:00P (Lindsay may not be here; might need a proxy)

Action Items:

1. Jack C. to revise pass-thru policy statement.
2. Jack M. working on List of Trails Groups.
3. Jack M to forward to Tom to review the Doris Duke Fellowship and prepare application.
4. Tom to take the curriculum drafts to the final template.
5. Bonnie to put the credit card acceptance on the web site.
6. Tom to fax the coordinator contract to Lindsay.
7. Lindsay to email contract to Jack M.
8. Kathy working on the cost share for GRT due Jan. 6.
9. Policies developed by the Board to be numbered and dated by the Secretary.
10. Previous policy statements to be forwarded to Jack C. by Lindsay.
11. Lisa to send Jack M. club list.