

Alaska Trails Board Meeting Teleconference Minutes  
July 12, 2005

**1. Call to order:** at 12:04 PM

Board Attendance: Lisa Holzapfel (NPS), Jack Campbell, Jack Mosby (proxy for Joe Westfall), John Sargent (City of Bethel), Greg Roczicka (ONC-Bethel), Paul Sandhofer (Anchorage), Geoffrey Orth, Donna Hamley (Yukon-Delta Refuge), Lindsay Winkler (proxy for Bob Gorman), Dan Chagnon.

**2. Changes to agenda:** 5. b. Chapter Establishment; c. Supporting letter for SE AK Trail Project; d. liability insurance

**3. Reading and approval June 14 minutes:** Geoffrey Orth – name misspelled see 5b. Minutes approved as corrected.

**4. Old Business.**

A. **Americorp Volunteer:** Kristi Phelgar starts the Americorps position July 18. Lisa/Lindsay/Jack and Jared (SAGA) to meet July 18 with Kristi at the NPS Office in Anchorage. We will get her involved with the IMBA trail training that week and with the SAGA trail crews for some hands-on trail training the following week. An August 2, 2005 - 9AM teleconference is scheduled with the Volunteers of Colorado to review what they may be able to offer us - all are welcome. Same call in number as meetings. Kristi is a volunteer provided by Americorp. We are contributing to her overall package.

B. **By-laws.** Geoff. Sent out last month and seeking board approval this month. Dan moved, Lindsay seconded, By-Laws approved by the board.

C. **Board Member and Committee Job Description.** The following committees (and Chairperson) were approved by the board last month to better follow our approved 05-09 Strategic Plan. If you are not on at least one committee, let Lindsay know which one you want to be on.

Voice for Trails Committee-Education; Bob Gorman chair; Purpose: education and outreach.

Program/Physical Resources Committee; Geoff Orth chair; Purpose: on-the-ground projects/tools/physical resources necessary to build the trails.

Financial Resources Committee; Joe Westfall chair; Purpose: funding to run the program/grants for trails).

D. **COE in-lieu mitigation.** Jack M delivered the document to the US Army Corp in late May. Still waiting to see if they would require Alaska Trails to be the holder of future financial liability of projects.

E. **IMBA Trail Training** - Lisa has sent out the schedule via email (see material on our web site). The local sponsor will take the lead with the local press. The NPS sent out the PR/Newspaper announcements. Groups should also follow up with getting the word out the best ways they can. We want full classes.

F. **Alaska Trails Initiative** - DNR got the OK to use the full 5% for overhead, not just the 1%. Applications have been sent out and an August 12 ORTAB meeting is scheduled to review the applications. Interagency working group to discuss possible funding glitch July 11.

G. **Possible Funding Assistance** - BLM may have \$2500 to spend on trail related materials such as educational - safety stickers/promotional materials, training aids, tool cache with trailer, graphics design for Lester poster and Trails and Health brochure, etc. More ideas are welcome.

H. **Fairbanks Statewide Trails Conference in April 06** - Alaska Trails would like to start planning this summer and fall. Bring 3-5 possible topics and speaker suggestions to the July meeting. Geoff would be willing to act on the committee, depends on the time next April. He'll take it on for now, with back up from others. Lisa and Jack to meet July 14 with Fairbanks Borough staff. Possible topics could be Tread lightly training, trail hardening materials, Universal Trail Assessment Process-UTAP (Paul Sandhofer).

**5. New business**

- A. **RTCA Application for FY06** – Lindsay moved, Dan seconded to make the RTCA application for 2006.
- B. **Establishment of Alaska Trails Chapter in Bethel** – The establishment of chapters needs to be explored. We may need to modify the by-laws. We need to establish our own direction more firmly and develop a permanent staff. We are willing to assist any trail group statewide as volunteer time is available. Juneau and Sitka have local nonprofits. We can provide contact information for these. We recommend that Bethel form their own local nonprofit for now.
- C. **Support letter for SE Alaska trail project.** Trail would be a historic trail from Seattle to Dawson covering the route taken by the miners, etc. Dan Chagnon moved to provide a letter of support, Jeff Orth seconded, approved by the board.
- D. **Liability and Director's Insurance** – Annual policy would run 1500 to 2000 dollars. Paul Sandhofer says that there is existing regulation or law covering the directors of non-profits. Jeff Orth to get some quotes for general liability insurance. Jack C to research laws and regs.

6. **Trail News** –.

- A. American Hiking Society has grants available for trail projects. They provide a volunteer trail building team to come in and work on trails

**Adjournment:** Dan moved to adjourn at 1:03 PM. Lindsay seconded.

**Reminder:** Next Meeting-Aug 9 at noon.

**Actions Items**

1. Jack Campbell to research insurance laws and regs.
  2. Jeff Orth to get some quotes on insurance
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