

Alaska Trails Board Meeting Minutes
via teleconference
June 14, 2005

1. Call to order at 12:10pm

Board Attendance: Lindsay (Joe Westfall proxy), Bob (Jack Mosby and Jack Campbell proxies), Geoff.
Others: Lisa, Kevin Keeler

2. Changes to agenda. Old Business J. Trail Stickers Update; H. Marketing PR for IMBA visits
New Business: Add Financial Reports, E.

3. Reading and approval May 10 minutes, Changes: *None, Bob G. moved to approve as written; second Geoff Orth; all in favor, approved.*

4. Old Business.

A. **Americorp Volunteer,** Kristi Phelgar applied for the Americorps position, was interviewed and approved for the position. She is available starting July 18. Lisa/Jack/Jared (SAGA)-meeting July 18 with Kristi. She'll be located at the NPS office. There's an August 2, 2005, 9am teleconference with the Volunteers of Colorado and any board members interested in participating. Same call in number as meetings.

B. **By-laws.** Geoff described where the by-laws review is now. He suggested that next year we have Foraker Group review the by-laws. Geoff also suggested (and Lisa agreed) that Alaska Trails have liability and officers and directors coverage. Bob Gorman suggested that a larger percentage of board members should be present for the approval of this motion—Group, agreed to wait until July and allow for further review by board and clarification of process for approval of revisions. Discussion on Membership Categories. Geoff will look into the office and director insurance coverage and report back to board.

C. **Strategic Plan.** Strategic plan went out to the board prior to the last board meeting. Bob Gorman stated that as an annual document, the sooner we get functioning with it, the better off we are. *Bob Gorman-Motion to approve the strategic plan and draft work plan; Geoff second. Discussion, no opposition, passes unanimously.*

D. **Board Member and Committee Job Description.** Bob Gorman -Education Committee Chair. Lindsay led discussion regarding changing our committees to reflect our 3-5 year goals. Lisa supported this notion and stated it would be better for consistency and keep people on track with By Laws. The strategic plan has an Executive Committee and Nominating committee, others are ad-hoc, can add as needed. *Bob Gorman-chair for this discussion, Lindsay, made a motion to change our ad-hoc committee structure to match our new strategic plan three-five year goals. Geoff, second that motion. All in favor, no opposition, motion passes.*

Bob Gorman chair-Voice for Trails Committee-Education. (Purpose, education and outreach.)

Geoff Orth chair-Program/Physical Resources Committee (Purpose, on-the-ground projects/tools/physical resources necessary to build the trails.

Joe Westfall chair-Financial Resources committee (funding to run the program/grants for trails).

- E. **COE in-lieu mitigation.** Jack Mosby has delivered the document to the US Army Corp. Waiting to see if they would require Alaska Trails to be the holder of future financial liability of projects. More discussion coming.
- F. **Health Futures Get-Up and Go Expo Event participation.** Alaska Trails co-sponsored a display with the NPS (Joanne Welch) and Anchorage Trails and Greenways Coalition (Mike Mitchell) near the Chester Creek Greenbelt. JoAnne wrote the following summary:
“The May 22nd Healthy Futures event attracted thousands of participants to the Sullivan Arena. There were rumors of two-hour waits for the 40-foot slide inside the facility, but the best event took place outside next to the hockey rinks. Jack Mosby of Alaska Trails and Mike Mitchell of Anchorage Trails and Greenways joined Joanne Welch of the NPS Urban Education Program to entice over 700 parents and children [outside] to "GET UP and GO." The challenge involved a third of a mile walk along Campbell Creek in search of clues to animals and plants along the trail. Those who completed the Trail Quest received a Jr. Ranger Badge and a Lester Lightfoot sticker... "We are known by the tracks we leave." Sponsored by ConocoPhillips, Healthy Futures is an effort to get children to adopt an active life for health and well being.”

We received an email thank you for Alaska Trails Support.

- G. **Portage Trail Canoe Access Trail Work USFS** - Over 15 volunteers helped to clear and grub just over 300' of trail and almost all of it was graveled. A USFS trail crew came in the following week and finished the job along with placement of two culverts (1 rock, 1 steel). Now awaiting formal order from the USFS to open the north shoreline for paddle craft. Suggested that Alaska Trails receive letters of recognition / certificate of appreciation from land managers and agencies to Alaska Trails to use in building a portfolio for fund-raising.
- H. **IMBA Trail Training**-Lisa has sent out the schedule via email. The local sponsor will take the lead with the local press. The NPS is sending out the PR/News paper announcements. Groups should also follow up with getting the word out the best ways they can. We want full classes. Registration will be on-site. Need to make sure all sponsors are recognized for their involvement with the IMBA training.
- I. **Alaska Trails Trail Grant Initiative**-waiting for the DNR Commissioner to get a letter from the Senator's office to allow DNR to use the full 5% for overhead, not just the 1%. Applications are ready to send out as soon as they get funding to administer the program.
- J. **Alaska Trails Stickers**-Joe Westfall needs to get the ATV/motorized tracks to the artist. The \$60 bill has not been receive yet, is coming in. (Kevin, discussion, BLM has another \$2500 to spend for Alaska Trails-stickers/promotional materials/list and vendors/Tool Cache; suggestion to add this discussion as an agenda item for next meeting.)

5. New business

- A/B. **Alaska Corporation Biennial Report and Registered Agent:** *Bob moved to approve \$15.00 for Bi-annual report and \$25.00 filing fee and have Jack Mosby as the registered agent. Geoffrey seconded. No one opposed. All in favor. Passes unanimously.*

- C. **Statewide Trails Conference in April**-It has been suggested that Alaska Trails participate in the Fairbanks subcommittee, so Alaska Trails has a presence. Geoff Goth would be willing to act on the committee, depends on the time next April, as he's a professional photographer. He'll take it on now, with back up from others.
- D. **Future Rec Trail Grant Applications.** Jack Mosby wants the board to be ready to put in another one for the intermediate trails training curriculum. Lindsay Winkler proposed that the board wait and let Kristi come on board, see where we are at and what we need when the grant is available. Lisa mentioned that the Snow Track Grant schedule may be moved earlier in the year, we should keep an eye out for it.
- E. **Financial Reports** current balance \$11,657.59 in five different accounts, without liabilities from Joe's email. Geoff Orth moved to accept the latest financial report as reported electronically by Joe Westfall on June 8, 2005. *Bob Gorman seconded it. Approved unanimously.*

6. Trail News

- a. Kevin will follow up with BLM registration of Campbell Creek Science Center for IMBA training; BLM should be added to sponsors list.
- b. Kim Cooper from Ninilchik is an Alaska Trails member and contacted the group re: legal aspects of trails.
- c. Kevin will forward list links to other legal trail access sites as links to Alaska Trails.
- d. Reminder: Next Meeting-July 12 at noon.

Geoff Orth motion to Adjourn, all in favor, adjourned 1:05pm.

Actions Items

Lindsay-Board Members

Lisa/Kevin-find IMBA 04 registration list and notify people for 05 training

Lisa-email USFS and Healthy Futures for recognition letter for participation in volunteer trail days

Joe Westfall-get motorized track graphics to artist

Lindsay-contact board members for committee work

Geoff-re-email By-laws to board members; look into insurance coverage and contact ARPA contacts for April trails conference

Kevin-Confirm Campbell Creek for IMBA training

Lisa and Jack-Add BLM to IMBA sponsorship where can

Kevin-forward list links to other legal trail access sites to Lisa for links to Alaska Trails.

Items for July Agenda

1. By-laws Reviewed and Approved, including discussion on membership categories.
2. BLM offer to spend \$2500 for Alaska Trails related trail work. Bring a list of things Alaska Trails needs. (start tool cache? More patches or stickers? Water bottles? Ideas?)