

Alaska Trails Board Meeting Minutes
via teleconference
May 10, 2005

1. Call to Order at:

Attendance: Lisa Holzapfel (member), Jack Mosby, Jack Campbell, Joe Westfall, Geoffrey Orth, Dan Chagnon, Pat Owens, Christy Phlegar (Fairbanks), Miles Yerkes (Shell Lake), Paul Sandhofer (member), Jamie Schmidt (US Forest Service, Anchorage), Bob Gorman, Lindsay Winkler, Jim Vorderstrasse, and Kevin Keeler (member).

2. Changes to Agenda: Old Business - L. Update on Stickers

3. Reading and Approval of Apr 12, 2004 Minutes - Jack C - Joe Moved, Dan Seconded, Minutes approved as issued.

4. Old Business

- a. Americorps Applicant Request Status – Lindsay – Applicants to be contacted today by telephone. Christy Phlegar is interested in the position.
- b. General Membership Elections March 31 Results & Certification – Lisa – All candidates on the ballot were elected. Lisa H moved to approve, Dan seconded. Election results accepted.
- c. Bylaw review status – Geoffrey – Board should review and reply to Jeff. Revision by the next board meeting. Jeff proposed that the Foraker Group do the review next year.
- d. Multiple bank accounts – Joe – Total \$11,316.99. Long term savings have been placed in Certificates of Deposit. Some restrictions apply for early withdrawal. \$2900 remain in cash for immediate expenses.
- e. '05 Strategic Plan – Lindsay – No comments have been received on the draft. Should be finalized by the next meeting. The Strategic Plan and the Work plan will be combined but separate. Teleconference to be established next Tuesday, May 17, 9:00 AM. All Board members should participate if possible.
- f. Tread Lightly Anchorage-Fairbanks Courses - Dan & Jack M – Cutoff date is May 16. Courses to be held Anchorage June 10 at the Campbell Creek Science Center and Fairbanks June 13 at the Carlson Center. Jack M to call and check on the Fairbanks people for possible conflicts.
- g. 2005 work plan - Jack M – Jack M will work with Lindsay on combining with the strategic plan.
- h. Board member & committee job descriptions – Lindsay – To be reviewed and transmitted for signature by next week.
- i. CFC Applications Update - Jack M – Applications have been accepted by all sections of the CFC. Need to program these applications for early every year.
- j. COE In-lieu mitigation fund agreement Update- Jack M – Comments due in the next 24 hours. When we receive funds we will probably need a separate accounting overview. Funds from different sources will have to be kept separate.
- k. ConocoPhillips Get Up & Go Expo for Kids K-6; Sunday May 22 - Jack M – From 11-5 at the Sullivan Arena. Volunteers need to show up about 9:00 AM to get set up.
- l. Stickers – Jack M.- Should be here by next week. 5,000 ordered for \$785 plus shipping, total about \$890. Other types of education materials need to be planned and laid out for board approval so they can be ready for development. Do we need to add tracks in the outer border. Concensus is yes for ATV, Bicycles, and Horses. Jack M. to contact Stacey on changes. We will have both a logo and a champion patch. The patch will show Lester as the mascot.

5. New Business

- a. May 14 Portage Lake Canoe Access Trail Clearing - Jack M – Work party Saturday May 14 at 9 AM to 3 PM.
- b. Outdoor Week May 16-20 - Jack M – The Etiquette and Safety Flyer should be available.
- c. CES Sustainable Rural Communities Program Grant – Bob – Proposal is completed and includes a \$15,000 grant for a coordinator. Bob to forward the link to Jack M. for distribution.
- d. Trail Etiquette and Safety Flyer - Done
- e. IMBA – Lisa –IMBA is coming up this July to put on trail training in Fairbanks Talkeetna, Matsu and Anchorage. Joe moved that the rates be set at \$10 for members, \$20 for non-members and \$25 for membership plus the activity fee. Jeff seconded. Motion passed.

6. Trail News (2-minute limit) –RMP/EIS has been issued by the BLM for East Alaska. More at next board meeting. Saturday June 4 is National Trails Day.

7. Adjournment – Joe Moved, Dan seconded, meeting adjourned at 1:35 PM.

8. Next Meeting: Tuesday June 14, 2005 @ Noon

ACTION ITEMS

1. Americorp applicants to be contacted – Lindsay
2. Teleconference on the Strategic Plan Tuesday, May 17, at 9:00 AM – ALL
3. Tread Lightly Course – Jack M to call Fairbanks on possible conflicts.
4. Strategic Plan – Jack M to work with Lindsay on combining the Strategic Plan and the Work Plan.
5. Conoco-Phillips getup and go Sunday May 22 – Volunteers
6. Changes to the stickers – Jack M to contact Stacey.
7. CES Grant – Bob to forward the link to Jack M.

FUTURE ITEMS

1. Apply for the CFC early next year.