

Alaska Trails Board Meeting Minutes
via teleconference
April 12, 2005

1. Call to Order at: 9:12 AM

Attendance: Jack Mosby, Jack Campbell, Geoff Orth, Paul Sandhofer (non-board), Dan Chagnon, Lindsay Winkler, Lisa Holzapfel, and Joe Westfall.

2. Changes to Agenda – New Business: e - National Trails Day; f - Knik Watershed Group

3. Reading and Approval of Mar 8, 2005 Minutes - Jack C – change Menafee to Menefee. Dan Chagnon moved, Lisa seconded. Minutes approved by the Board.

4. Old Business

- a. Rec. Trail Grant and Americorps Request Status – Lindsay – SAGA has not found a candidate yet. Anyone who knows of a potential applicant, contact Lindsay or Jack M. The salary is to be provided by SAGA and Rec. Trail Grant about 50-50.
- b. Agency MOU update - Jack M – Has received signed MOU's from the USFS and AK State Parks. BLM, NPS, and FWS are in the process.
- c. General Membership Elections March 31 update – Lisa – Jack M has received 10 ballot envelopes to date. Due by Friday April 15. He will send out reminder today.
- d. Alaska Trails Initiative Trail Grant Program Status - Lisa or Jack M – On hold. FHWA has the money. The Denali Commission has said that they could hold the money for three years if DNR doesn't come up with additional admin monies. The grant has a 1% administrative limit which is not adequate for the state to administer the trail grant program. Currently fourteen trail projects are listed in the grant. Sitka Trail Works is looking into an AK legislature fix. More information may be available later this week.
- e. Bylaw review status – Geoffrey – To prepare review of bylaws for comment by the board.
- f. Annual Report status - Dan or Jack M – Thanks to Dan for first draft. Comments are due to Jack M by Friday April 15 from the board.
- g. 2005 work plan & revisions to '05 Strategic Plan - Lindsay & Jack M – A revised '05 Strategic Plan will be coming out later this week. Board members need to get their comments back to Lindsay by April 29.
For the 2005 Work Plan task #1 (Develop a list of trail groups statewide) should be done as soon as possible. The list of boroughs and communities to contact should be sent to Jack by Friday April 15. Each board member should select at least one community-borough to contact and develop a list of local trail groups before the next meeting on May 10 - forward to Jack M. Volunteers are needed for many of the 2005 Work Plan tasks - contact Jack M if you are interested.
- h. Multiple bank accounts - Jack M – Jack C moved and Lisa H Seconded. Approved by the board as stated in the earlier email today to transfer funds into 4 accounts: checking, trail grant, endowment, and savings. We can move funds from savings to checking as needed.
- i. Tread Lightly Anchorage-Fairbanks Courses? – Dan – Train the Trainer course is being held only in Anchorage Friday June 10, but sponsored by Arctic Off Road Club from Fairbanks. Dan suggested that we get a trainer to Fairbanks after the Anchorage course. Jack M. to investigate further.
- j. Board member & committee job descriptions – Lindsay – Job descriptions are needed for all board members and committee chairs. Due back to Lindsay by the end of the April.
- k. CFC Applications - Jack M – CFC to Juneau and Fairbanks have been sent. Anchorage to be sent today.
- l. COE In-lieu mitigation fund agreement - Jack M – Board comments are requested by April 25.

5. New Business

- a. ConocoPhillips' "Get Up & Go Expo for Kids" Sunday May 22 - Jack M – From 11 AM to 5 PM with focus on K-6th grade. Volunteers are needed to staff a booth and help plan an activity. Jack M to email Stacy Studebaker about a possible Lester Lightfoot sticker.

- b. 2006 Statewide Trails Conference - Jack M – AK Rec. & Park Association is meeting in Fairbanks April 5-8, 2006. We should piggyback on this conference rather than have a separate meeting. Volunteers needed to start planning the conference.
- c. Assistance to Iditarod Inc. Knik Trailblazers for bridge placement over Fish Creek on Iditarod Trail - Jack M – Jack C offered to help where needed. Jack M to notify membership for additional volunteers.
- d. Trails & Health Brochure - Jack M – Should be complete by National Trails Day. Will be working with health community and Anchorage Parks and Rec for the first brochure.
- e. National Trails Day - – Jack M requested to be notified of any National Trail Day events locally with the contact person as the health community is interested in participating and possibly help with funding some PR effort.
- f. Knik Watershed Group – They have requested a letter of support from Alaska Trails. They want better protection of the resources and a management presence. Jack M to prepare the letter and will send out for board review before transmittal.

6. Trail News (2-minute limit) -

- a. Board members – Homer is planning a Trails Day event. Bethel is having a Trails Day and are having Tread Lightly training. Joe said the Treasury stands at \$8333.
- b. Members - none.
- c. Public Comments - none.

7. Adjournment - At 10:16 AM

8. Next Meeting: MAY 10, 2005 @ 9:00AM

Prepared by:

Jack Campbell, Secretary

ACTION ITEMS

1. Send reminder to membership to return their ballots – Jack M.
2. Prepare By-Law Review – Jeff Orth
3. Comments on the 2005 Annual Report – from the Board by April 15 to Jack M.
4. Strategic Plan – Lindsay will send it out later this week for additional board review. Comments due back by April 29.
5. 2005 Work Plan - For Task #1 only - Borough and community contacts should be identified and forwarded to Jack M by April 15. Each board member should select at least one community wot work with, in consultation with Jack M., and develop a list of local trail group contact information as listed in the draft work plan. The completed information should be forwarded to Jack M before the next board.
6. Getting a Tread Lightly trainer to Fairbanks – Jack M. to inquire
7. Job Descriptions due by the end of the month to Lindsay.
8. Draft COE Agreement comments by April 25 to Jack M.
9. CONOCO Get Up and Go Expo: Sunday May 22 11AM to 5PM – Volunteers needed - contact Jack M.
10. Draft letter of support for Knik Watershed Group; review by board before sending – Jack M.